



# EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



HYATT  
REGENCY  
TAMAYA RESORT & SPA

NAME OF CONFERENCE		START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME		ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.
STREET ADDRESS		CITY	STATE	ZIP CODE
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM	PICKUP DATE
EMAIL ADDRESS		PICKUP TIME		
		<input type="checkbox"/> AM <input type="checkbox"/> PM		
		ORDERED BY		

**ORDERING INSTRUCTIONS:** Operator labor, if requested, is subject to the prevailing hourly rate with a five-hour minimum. An electronic receipt will be emailed to you. The total charge per item is determined by multiplying the price by the quantity ordered by the days rented. Please include 24% Service Charge and applicable Sales Tax on equipment rental.

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER SHOW.**

**Tax Exempt Status** – If you are exempt from payment of NM Gross receipt tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

**Cancellations** – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

**24% service charge will apply along with optional loss damage waiver.**

**Shipping Instructions** – Mark any materials sent to the venue as follows:

1. Address Packages to: Hyatt Regency Tamaya Resort & Spa, 1300 Tuyuna Trail, Santa Ana Pueblo, NM87004
2. Hold for Arrival - Attn: Guest's Name and/or Organization
3. Complete Return Address and Number of Boxes (ex: Box 1 of 2, etc.)
4. Package handling charges will be billed by Hyatt Regency Tamaya

**Form Submission** – Email completed forms to: [jbrowning@psav.com](mailto:jbrowning@psav.com).

## MONITORS

	PRICE	QTY	TOTAL
<input type="checkbox"/> 24" LED monitor	\$ 180		\$ 0
<input type="checkbox"/> Table stand <input type="checkbox"/> Speakers	\$ 610		\$ 0
<input type="checkbox"/> 55" LCD monitor			
<input type="checkbox"/> Dual-post stand <input type="checkbox"/> Speakers			
<input type="checkbox"/> 80" LCD monitor			
<input type="checkbox"/> Floor Stand <input type="checkbox"/> Speakers			

Please contact PSAV for quote

## AUDIO EQUIPMENT

<input type="checkbox"/> Computer speakers – desktop	\$ 40		\$ 0
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## ACCESSORIES

	PRICE	QTY	TOTAL
<input type="checkbox"/> DVD player	\$ 75		\$ 0
<input type="checkbox"/> Laptop	\$ 240		\$ 0
<input type="checkbox"/> Black-and-white printer	\$ 205		\$ 0

## PROJECTION

	PRICE	QTY	TOTAL
<input type="checkbox"/> 3500 Lumen HD projector	\$ 415		\$ 0
<input type="checkbox"/> 42"- 54" Rolling cart	\$ 55		\$ 0
<input type="checkbox"/> Tripod screen	\$ 85		\$ 0

6'  8'

## INTERNET

	PRICE	QTY	TOTAL
<input type="checkbox"/> Wired internet connection	\$ 165		\$ 0
<input type="checkbox"/> Wireless internet connection	\$ 24		\$ 0

Dedicated bandwidth Please contact PSAV for quote

## LIGHTING

<input type="checkbox"/> Up-light	\$ 80		\$ 0
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## POWER

	PRICE	QTY	TOTAL
<input type="checkbox"/> 110 V - 15 AMP with power strip	\$ 42		\$ 0
<input type="checkbox"/> 110 V – 20 AMP power supply	\$ 140		\$ 0
<input type="checkbox"/> Single phase drop – 60 AMP	\$ 300		\$ 0
<input type="checkbox"/> 208 V Three Phase – 100 AMP	\$ 770		\$ 0

## RIGGING

All rigging requests should be placed using the [Rigging Request Form](#).

## CUSTOM ITEMS

	PRICE	QTY	TOTAL
<input type="checkbox"/> _____	\$ _____		\$ 0
<input type="checkbox"/> _____	\$ _____		\$ 0
<input type="checkbox"/> _____	\$ _____		\$ 0
<input type="checkbox"/> _____	\$ _____		\$ 0
<input type="checkbox"/> _____	\$ _____		\$ 0

## SPECIAL REQUESTS

Please add any items not listed above that you require.

*A 20% Discount will be added to all order, listed pricing does not include this discount.*

Jody Browning

Sales Manager - PSAV®

Hyatt Regency Tamaya Resort & Spa

1300 Tuyuna Trail, Santa Ana Pueblo, NM 87004

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